COWLEY COLLEGE ADJUNCT FACULTY PROFESSIONAL DEVELOPMENT
TRACKING SHEET FOR _____ACADEMIC YEAR

Name (please print):		**Cowley ID #:**		
Date Attended	**Professional Development Activity**	**No. of hours spent in activity**	**Location of Activity**	**No. of PD Points**

Professional Development (PD) Point Values*:

- 3 pts. for attending Fall Adjunct Orientation1 pt. for attending Spring Adjunct Orientation1 pt. for each Cowley College academic department meeting or advisory council meeting associated with the adjunct teaching assignment.
- 1-3 pts. for each Cowley College faculty development workshop or work session attended. Cannot be used if already required for your job or you are already being compensated for attendance. (<2 hours = 1pt; 2 - 5 hrs. = 2 pts.; >5 hrs. = 3 pts.)
- 5 pts. for completion of Bb online instructor 3-week training course
- Maximum of 3 pts for non-Cowley sponsored activities - **Prior approval required** from the academic office (attach an agenda)

Point totals may vary based on offerings*

If you have earned 10 or more PD points from July 1 through June 30 of the current Academic Year, please submit this completed form to the Academic Affairs office by July 10 to receive a PD stipend of $500 during the August payroll.

Signature:

Date: