

Board Policies

ADMINISTRATIVE AFFAIRS

171.00 OPEN RECORDS

The purpose of this policy is to ensure that Cowley College complies with the Kansas Open Records Act ("KORA"), K.S.A. 45-215 et seq., which grants the public the right to inspect and obtain copies of public records that are not exempt from disclosure.

"Public Records" are as defined by K.S.A. 45-217 and include any recorded information, regardless of form or characteristics, which are made, maintained by or in the possession of the College and are not exempt from disclosure.

The Kansas Open Records Act ("KORA") generally grants any person the right to inspect and obtain copies of Public Records created or maintained by public agencies in Kansas. Cowley County Community College is considered a public agency under KORA.

To the extent required by KORA, the College will provide access to Public Records, provide assistance and information upon request, protect Public Records from damage and disorganization, prevent excessive disruption of the College's essential functions, and ensure efficient and timely action in response to requests for inspection of Public Records.

Policy 171.00 is implemented in process through Procedure AP 171.

Adopted: December 16, 2024