

Board Policies

ADMINISTRATIVE AFFAIRS

115.00 PROFESSIONAL DEVELOPMENT POLICY

The College is committed to ensuring that all employees are provided with and informed about opportunities to develop skills, expand knowledge and increase proficiency to continually improve performance and personal growth.

1. The training and development process for each employee begins with new-hire orientation and includes the work-related instructions provided by supervisors, co-workers and mentors. Thereafter, individual employees and their supervisor will share responsibility for keeping informed about opportunities to acquire new skills or knowledge.
2. The College will provide ongoing training and development opportunities for all employees. Funding provided by the College will require approval from the supervisor prior to enrollment in any course or training activity.

Adopted July 20, 1998
Revised July 21, 2003
Revised October 18, 2011
Revised July 18, 2022