Financial Aid Office
125 S 2nd St. Arkansas City, KS 67005
Phone: 620.441.5304 | Fax: 620.441.5575
Email: financialaid@cowley.edu

**Cowley College
2025-2026
Verification Worksheet**

Your application was selected for review. In this process, the financial aid office will be comparing information from your FAFSA application with copies of you and your parent(s)' or spouse's (if you are married) 2023 IRS Tax Return/Transcripts, and W-2 forms or other financial documents. We lawfully have the right to ask you for this information before awarding Federal aid. Electronic corrections may be completed by the financial aid office if the information on your application and your tax documentation does not match. Complete this verification form and submit it by uploading to your financial aid portal. Failure to complete this form and submit tax documentation could delay your financial aid offer.

A. Student Information

Last Name First Name M.I.	Cowley Student ID Number
Address (includes apt. no.)	Last 4 of Student's Social Security Number
City State Zip Code	Date of Birth
Phone Number (include area code)	Email Address

B. Family Information

Write the names of **all household members** in the space below. If **dependen**t, please list the people in your parent's household that your parents provide more than half of their support from July 1, 2025 through June 30, 2026. If **independent**, list the people in your household that you provide more than half of their support July 1, 2025 through June 30, 2026. Unborn children should not be included in the family size. If you need more space, attach a separate page. **Please note**: If you list someone as a spouse, their information must be reported on the FAFSA also.

Name	Age	Relationship
You the student:		Self

Student Name:_____   Student ID:_____

C. Student's Tax & Income Information

1. Check only one below:
      A._____I filed a 2023 Return. You will be notified on your Cowley Financial Aid Portal (under Missing Documents section) if you are required to submit tax documents.
      B._____ I did not file but earned wages in 2023. Submit IRS Verification of Non-filing status and copy(s) of the 2023 W2(s) or an IRS Wage and Income Transcript. **Please complete number 2.**
      C._____I am not required to file and did not earn income from work in 2023. Submit an IRS Verification of Non-filing status and an IRS Wage and Income Transcript. **Please complete number 2.**

2. Complete this section if **B** or **C** were checked.

List your 2023 employers and/or any benefits received in 2023 or 2024- benefit examples include social security benefits, SSI, TANF, SNAP, WIC, housing assistance, child support received	Annual amount received

D. Parent (Dependent Student) or Spouse (Student is married) Tax Income Information

1. Check only one below:
      A._____I filed a 2023 Return. You will be notified on your Cowley Financial Aid Portal (under Missing Documents section) if your parent or spouse are required to submit tax documents.
      B._____ I did not file but earned wages in 2023. Submit IRS Verification of Non-filing status and copy(s) of the 2023 W2(s) or an IRS Wage and Income Transcript. **Please complete number 2.**
      C._____I am not required to file and did not earn income from work in 2023. Submit an IRS Verification of Non-filing status and an IRS Wage and Income Transcript. **Please complete number 2.**

2. Complete this section if **B** or **C** were checked.

List your 2023 employers and/or any benefits received in 2023 or 2024- benefit examples include social security benefits, SSI, TANF, SNAP, WIC, housing assistance, child support received	Annual amount received

E. Certification and Signatures

Each person signing this form certifies that all of the information reported on it is complete and correct. **If Dependent, the student and at least one parent must sign and date. If Independent, spouse's signature is optional.**

_____   _____
Student's Signature   Date

_____   _____
Parent's or Spouse's Signature   Date
WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.