

**Cowley College
Board of Trustees Official Minutes**

May 19, 2025

I. Call to Order

The regular meeting of the Board of Trustees of Cowley College was called to order on May 19, 2025 in the President's Dining Room inside the McAtee Dining Center, 206 S. 4th Street, Arkansas City, KS.

Trustees	Present	Bob McGregor, Chair Dr. Alan Marcotte, Vice Chair Brett Bazil, Trustee Jacinda Shaw-Kinzie, Trustee Joe Shriver, Trustee David Stanley, Trustee Gary Wilson, Trustee Phil White, Trustee
Staff		Dr. Michelle Schoon, President Tiffany Vollmer, Board Clerk J.T. Seitz, Legal Counsel Holly Harper, VP of Finance and Administration Dr. Rachel Bates, VP of Academic Affairs Paul Erdmann, VP of Information Technology Stefani Jones, Director of Student Enrollment and Success Jeff Fluty, Athletic Director Dr. Scott Layton, Natural Science Dept. Chair - CEA President Brooke Istas, Natural Science Instructor Brandon Burke, Director of Dual Enrollment and Partnerships Jon Tyler, Public Safety Officer Hunter Ferguson, Public Relations (via Zoom) Jessica Lucas, Gov't Affairs Liaison (via Zoom)
Guests		John Shelman, Cowley CourierTraveler Debi Clark, Big Brothers Big Sisters Jonica Cruz, Big Brothers Big Sisters Dillon Miller, Big Brothers Big Sisters

The Invocation was presented by Dr. Alan Marcotte and the College Mission Statement was read by Chair McGregor.

II. Awards and Reports

A. Dr. Michelle Schoon provided a College update.

College Update:

- Received notification that our Adult Education grant proposal was accepted by the state and the Director of Adult Education, Kami Moore, and I traveled to Topeka for a meeting with the board of regent's staff to discuss the program funding
- Cowley College will be new sponsoring organization for the Community Children's Choir

- Hosted a successful Robotics Challenges on April 23 and 24 at the Sumner Campus
- Thanks to all that organized, participated or attended the Commencement ceremony on May 10
- Cowley College hosted the Chamber Coffee at the Tyler Technical Education Center on May 15, 2025
- Received the Chamber Star Award for the month of February
- Hosted a retirement reception for Daryl Quick (12 years building and grounds) and Deanna Harp (27 years financial aid)
- Recognized Roxanna James as the 2025 Ben LeCair staff Excellence Award recipient
- Revised the Core Value statements related to People, Accountability, Integrity and Leadership

Attended:

- Commencement and Negotiations meeting
- Typical meetings with KBOR, TEA, Rotary, Chamber, etc.

Enrollment Management Update:

- Summer and Fall Enrollment are currently open and both sessions are trending ahead of the last year enrollment numbers

Upcoming Events:

- May 20 – South Kansas Symphony “Through the Ages”, 7:00 Brown Center Theater– conducted by Cowley’s own Dr. Michael Christenson. Pre-performance reception at 5:30 – 6:30 in Wright Room
- KACC Quarterly meeting in Atchison, hosted by Highland Community College, May 29-31

Recognition:

- Department Chair appointment of Dr. Brooke Istas as Natural Science and Mathematics Department Chair

B. The Board held their reading of the proposed College Strategic Planning Values Statements.

CORE VALUES

Cowley College is dedicated to the continual pursuit of excellence by embracing our Core Values, the fundamental principles that guide our actions.

People

- We recognize people as a vital asset to the success of the College and its students.
- We provide a positive learning environment in which we embrace teamwork and growth. We create a supportive environment that prioritizes the individual strengths of students.

Accountability

- We provide a high-quality education while empowering students to take an active role in their success and advocate for their future.
- Our employees are reliable, dedicated to mission, and focused on delivering excellence.
- We are accountable to the community to educate students who make positive contributions to society.

Integrity

- We commit to a fair learning environment where academic, personal, and professional standards reflect honesty and integrity.

- We hold ourselves to compliance with high standards in conduct. We affirm a commitment to honesty, trust, fairness, and respect.

Leadership

- We provide impactful opportunities and resources to better serve the current and future needs of our communities.
- We provide a positive atmosphere that fosters personal, educational, and professional growth.
- We empower students and employees to be innovative, creative, and visionary.

C. Debi Clark with the Big Brothers Big Sisters organization recognized Cowley Students Jonica Cruz and Dillon Miller for making a difference in the lives of local children.

D. Jessica Lucas provided a legislative Update.

E. Administration Reports

- 1. Finance and Administration**
- 2. Academic Affairs**
- 3. Information Technology**
- 4. Institutional Effectiveness**
- 5. Enrollment Management**
- 6. Student Affairs**
- 7. Athletics**

F. Thank you to Cowley College from Kristi Shaw and family.

III. Public Comment

No public comment

IV. Standing Committee Reports

A. Trustee Academic Subcommittee –

David Stanley provided an update of the May 13, 2025 meeting and review of the following Course Procedure changes.

1. Childcare Practicum I & II

- **Prerequisite Revisions:** Updates were made to the prerequisites for both courses. The pre-requisite was revised to clarify that having two years of experience in a childcare facility is now one of two pathways students may use to meet the prerequisite requirement, rather than a universal requirement for all students.
- **Controlling Purpose & Outcomes:** Both Practicum I and II had their controlling purpose statements updated. Additionally, new student outcomes were developed for each of the three instructional units, and specific unit level learning outcome statements were incorporated to clearly define expectations across the units.

2. Business and Social Science

- **Outcome Statement Updates:** Faculty completed a comprehensive update of all unit-level outcome statements across each course within the department. Previously, these outcome statements had not been included, and their addition ensures improved alignment with course content and assessment practices.

B. Trustee Finance Subcommittee –
Joe Shriver provided an overview of May 12, 2025 meeting.

1. Procurement

- **W.S Scott Auditorium Sewer Line Repair -**

This request is for approval to proceed with the rehabilitation of the underground sewer line serving the women's locker room in the gymnasium at the Arkansas City campus. The existing cast iron sewer line (approximately 215 feet in length) is severely corroded and deteriorating, causing restricted flow and posing a risk of failure.

The proposed project includes trenchless rehabilitation of the sewer line using Padgett Excavation's Bluelight LED Lining System. This approach eliminates the need to excavate and remove approximately six feet of structural concrete, which would be required using traditional methods. The trenchless system will re-line the pipe internally after extensive prep work (jetting, descaling, camera inspection), reinstatement of all branch lines, and concrete patching.

The work will be completed in three phases over 4–5 weeks, including:

- Access excavation in locker rooms
- Full descaling and prep of the original 4–6" cast iron line
- Liner installation and trenchless branch line reinstatement
- Final re-connection and concrete restoration

The solution includes a 10-year guarantee on the installed liner.

Vendor	Location	Total
Padgett Excavation	Kechi, KS	\$179,895

Alternative repair methods would require extensive demolition and reconstruction of the gymnasium's structural floor, resulting in significantly higher cost, timeline disruption, and campus impact.

Joe Shriver introduced and moved the adoption of the following resolution:

RESOLVED, that the Board of Trustees approves Padgett Excavation to repair the W.S. Scott Auditorium sewer line at a cost of \$179,895.00, to be paid from the Capital Maintenance Budget.

The motion was seconded by Gary Wilson and the following votes were cast:

Bob McGregor	Aye	Jacinda Shaw-Kinzie	Aye
Dr. Alan Marcotte	Aye	David Stanley	Aye
Brett Bazil	Aye	Phil White	Aye
Joe Shriver	Aye	Gary Wilson	Aye

Motion carried.

- **Hafner Center Parking Lot Reseal -**
Cowley College will be hosting Regional Championships for track and field next school year. The parking lots between the Hafner Training Facility and the Track and Field Complex need to be repaired and repaved before we host this event.

Vendor	Location	Total
Holland Paving	Wichita, KS	\$51,418.49
*Pave The Way	Wichita, KS	\$29,292.00

Joe Shriver introduced and moved the adoption of the following resolution:

RESOLVED, that the Board of Trustees approves Pave the Way to complete the repairing and repaving of the Hafner Center parking lot, at a cost of \$29,292.

The motion was seconded by Gary Wilson and the following votes were cast:

Bob McGregor	Aye	Jacinda Shaw-Kinzie	Aye
Dr. Alan Marcotte	Aye	David Stanley	Aye
Brett Bazil	Aye	Phil White	Aye
Joe Shriver	Aye	Gary Wilson	Aye

Motion carried.

- **Wireless Network Equipment -**
WiFi equipment for all campus sites – Cybersecurity Grant Funds and Operating Budget
A Request for Proposal (RFP) for WiFi equipment was published on 05/01/25 with proposals due on 05/09/25. The synopsis below outlines the bids received in response to the RFP.

At the beginning of the fiscal year, the college was awarded a \$250,000 cybersecurity grant from the state. To date, the IT department has spent \$195,675.26 for the replacement of end-of-life network switches, leaving \$54,324.74 of the grant remaining. The IT budget will cover the difference between the WiFi purchase price and what remains on the state grant.

Vendor	Location	Delivery	Total
Howard Technology Solutions	Ellisville, MS	7-10 business days	\$61,288
ISG Technology	Wichita, KS	None provided	\$58,192
*JR Microsystems	Milwaukee, WI	3-5 business days	\$58,677
Twotrees Technologies	Wichita, KS	None provided	\$59,132

Twotrees listed the following terms and conditions:

1. Twotrees does not recommend Ubiquiti products; this proposal is provided solely at the customer request.
2. Twotrees offers no technical support, warranty assistance, or troubleshooting for Ubiquiti products. Support and warranty are

- the sole responsibility of Ubiquiti Networks.
3. Twotrees has no control over Ubiquiti's supply chain. Availability and ETAs for Ubiquiti products are not guaranteed and are subject to change; Twotrees cannot expedite backorders and is not liable for delays.
 4. Installation services are not included in this proposal.

ISG's bid did not include a 5-year extended coverage, and a lesser-priced item was substituted for the cloud gateway.

Joe Shriver introduced and moved the adoption of the following resolution:

RESOLVED, that the Board of Trustees approves the purchase of new Wi-Fi equipment for all campus locations from JR Microsystems at a cost of \$58,677.00, with \$54,324.74 to be covered using cybersecurity grant funds and the remaining \$4,352.26 from the IT operating budget.

The motion was seconded by David Stanley and the following votes were cast:

Bob McGregor	Aye	Jacinda Shaw-Kinzie	Aye
Dr. Alan Marcotte	Aye	David Stanley	Aye
Brett Bazil	Aye	Phil White	Aye
Joe Shriver	Aye	Gary Wilson	Aye

Motion carried.

- **EMS SIM Lab Control Room -**
The Cowley College Paramedic Program seeks to purchase KBPort simulation management software with installation to enhance our ability to deliver high-quality, realistic clinical simulation experiences. This purchase expands our current simulation recording setup to allow multiple simulations to be conducted, recorded and debriefed at the same time. KBPort's integrated platform allows for synchronized control of simulation hardware, real-time scenario management, automated documentation, and video debriefing capabilities. These features are critical in aligning our training environment with current national standards in paramedic education and simulation best practices. This software will significantly improve our program's ability to assess student performance objectively, provide detailed feedback, and document clinical competency for accreditation compliance.

Additionally, it supports scenario standardization and repeatability, which are essential for consistent student evaluation and Just Culture-based remediation. By integrating KBPort into our simulation lab, we will better prepare students for real-world emergency medical situations, improve learning outcomes, and streamline instructor workflow. The software is compatible with existing manikins and A/V infrastructure, ensuring a cost-effective enhancement to our current simulation capabilities.

KBPort is the sole source for this software.

Vendor	Location	Total
KBPort	Pittsburg, PA	\$31,357

Joe Shriver introduced and moved the adoption of the following resolution:

RESOLVED, that the Board of Trustees approves the purchase of the KBPort software with installation and training at a cost of \$31,357 from KBPort, using KBOR Capital Outlay Tech Ed grant funds.

The motion was seconded by Phil White and the following votes were cast:

Bob McGregor	Aye	Jacinda Shaw-Kinzie	Aye
Dr. Alan Marcotte	Aye	David Stanley	Aye
Brett Bazil	Aye	Phil White	Aye
Joe Shriver	Aye	Gary Wilson	Aye

Motion carried.

- **15-Passenger Fleet Van -**

This purchase request is for a 15-passenger van for the transportation fleet. The van is to accommodate the increased need for transportation of larger groups. Larry Sauzek test drove and inspected the vehicle, and did not find any problems.

Vendor	Location	Year/Make	Warranty	Mileage	Price
Stuteville Ford	Ponca City, OK	2024 Ford Transit	3yr/36,000-miles warranty remaining	24,935	\$48,250
Friendly Ford	Arkansas City, KS	No Response to bid solicitation			
Zeller Motors	Arkansas City, KS	No Response to bid solicitation			
Kline Ford	Winfield, KS	No Response to bid solicitation			
Country Side Motors	Wellington, KS	No Response to bid solicitation			
Enterprise Car Sales	National	No Response to bid solicitation			
Parks Motors	Augusta, KS	No Response to bid solicitation			
Raber Ford	Wellington, KS	No Response to bid solicitation			

Joe Shriver introduced and moved the adoption of the following resolution:

RESOLVED, that the Board of Trustees approves the purchase of the 2024 Ford Transit from Stuteville Ford, at a cost of \$48,250.00, using funds from the transportation budget.

The motion was seconded by Dr. Alan Marcotte and the following votes were cast:

Bob McGregor	Aye	Jacinda Shaw-Kinzie	Aye
Dr. Alan Marcotte	Aye	David Stanley	Aye
Brett Bazil	Aye	Phil White	Aye
Joe Shriver	Aye	Gary Wilson	Aye

Motion carried.

- **Security Patrol Vehicle -**
This purchase request is for a patrol vehicle for the Cowley College Security Department. The vehicle is intended to replace the current 2013 model, which has served as the primary security transport between the Arkansas City, Wellington, Wichita, Winfield, and Mulvane campuses. The 2013 unit will be reassigned to the Criminal Justice Department to be used for student patrol and training purposes.

Vendor	Location	Mileage	Base	Equipment Upfit	Total
Kansas Highway Patrol	Topeka, KS	49,350	\$38,825	0	\$38,825
Superior Auto Group	Fayetteville, AR	0	\$39,044	\$13,647	\$52,691

- **Kansas Highway Patrol Unit**
 - **Color:** Black
 - **VIN:** 1C4SDJFT0PC554071
 - **Features:** Remote start, Uconnect 4 Bluetooth, heated power mirrors, spotlamp, automatic temperature control, used Thunderstruck TVI bumper, used siren system, and used interior lights.
 - **Condition:** Used
- **Superior Auto Group Unit**
 - **Color:** DB Black Clearcoat
 - **Engine:** 3.6L V6 24V VVT with ESS
 - **Transmission:** 8-Speed Automatic (850RE)
 - **Features:** LED spot lamp, bucket seats with rear vinyl, deactivated rear doors/windows, black steel wheels.
 - **Condition:** New
 - **Estimated delivery:** 90–120 days post-order

Joe Shriver introduced and moved the adoption of the following resolution:

RESOLVED, that the Board of Trustees approves the purchase of the 2023 Dodge Durango Pursuit AWD from Kansas Highway Patrol at a cost of \$38,825.00 using funds from the Security Department budget and Contingency.

The motion was seconded by Gary Wilson and the following votes were cast:

Bob McGregor	Aye	Jacinda Shaw-Kinzie	Aye
Dr. Alan Marcotte	Aye	David Stanley	Aye
Brett Bazil	Aye	Phil White	Aye
Joe Shriver	Aye	Gary Wilson	Aye

Motion carried.

C. Trustee Policy Subcommittee –

Brett Bazil provided an update from the May 14, 2025 meeting and first review of the following policies.

- 154.00 – Mail Services (revision)
- 462.00 – Assessment and Placement Criteria (revised)

D. Trustee Sumner County Sales Tax Subcommittee -

Phil White provided an update from the May 12, 2025 meeting.

The Sumner County Sales Tax Subcommittee requests review and approval of the November 2025 election ballot question.

“Shall Sumner County, Kansas, be authorized to renew for ten years, beginning on April 1, 2027, a one-half percent (1/2%) sales tax to support the Sumner County Cowley College campuses, which shall include the construction, repair, remodeling, related architectural expenses thereto, the acquisition of real property for the use as building sites or for educational programs, furnishing, and equipping of community college buildings in Sumner County and other costs associated with providing vocational, technical and general education offerings within Sumner County, Kansas?”

Phil White introduced and moved the adoption of the following resolution:

RESOLVED, that the Board of Trustees approves the November 2025 election ballot question for the Sumner County sales tax renewal as presented.

The motion was seconded by Gary Wilson and the following votes were cast:

Bob McGregor	Aye	Jacinda Shaw-Kinzie	Aye
Dr. Alan Marcotte	Aye	David Stanley	Aye
Brett Bazil	Aye	Phil White	Aye
Joe Shriver	Aye	Gary Wilson	Aye

Motion carried.

V. First Executive Session

Bob McGregor introduced and moved the adoption of the following resolution

RESOLVED, that the Board of Trustees recess into executive session to discuss non-elected personnel, regarding an administration interim appointment, pursuant to the exception related to non-elected personnel, for 20 minutes, beginning at 6:46 pm and reconvening in open session at 7:06 pm in the same room. The Board requests Dr. Michelle Schoon, and J.T. Seitz be present in the executive session. Action may follow.

The motion was seconded by Jacinda Shaw-Kinzie and the following votes were cast:

Bob McGregor	Aye	Jacinda Shaw-Kinzie	Aye
Dr. Alan Marcotte	Aye	David Stanley	Aye
Brett Bazil	Aye	Phil White	Aye
Joe Shriver	Aye	Gary Wilson	Aye

Motion carried.

The Board then reconvened in open session at 6:46 pm in the same room. No action was taken following the executive session.

VI. Consent Agenda

A. Board Minutes -

- April 21, 2025 regular Minutes

B. Financial Reports –

Copies of the Financial Reports for the month ending April 30, 2025 were provided for Board review. The reports have been reconciled by the Treasurer of the Board of Trustees and reflect an accurate accounting of the revenues and expenditures for the month.

C. Bills and Claims -

A list of the Bills and Claims for the month ending, April 30, 2025 was provided for Board review. Specific information concerning the vendor, purchase order, and cost was provided. The actual purchase orders with all supporting documents are available for inspection prior to the Board meeting in the Business Office.

Cowley County Community College				
Accounts Payable Check Summary				
April 30, 2025				
		Total	Total	Net
		Check Amount	Check Amount	Check Amount
		Written	Voided	Disbursed
<u>Student Refunds</u>				
USB	Student Refund Checks	\$ 112,728.92	\$ 7,176.48	\$ 105,552.44
		\$ 112,728.92	\$ 7,176.48	\$ 105,552.44
<u>General Operating Activities</u>				
USB	Operating Fund	1,334,305.32	68.06	1,334,237.26
USB	Federal Grants Fund	27,473.46	-	27,473.46
Total General Operating Activities		\$ 1,361,778.78	\$ 68.06	\$ 1,361,710.72

- **Student Refunds**
 - Financial Aid Funds/Student Refund Check gross \$112,728.92, net \$105,552.44.
- **General Operating Activities**
 - Disbursements gross \$1,334,305.32, net \$1,334,237.26
 - Federal Funds gross and net \$27,473.46
 - Total General Operating Activities gross \$1,361,778.78, net \$1,361,710.72.

The Vice President of Finance and Administration has provided a reconciliation of the summary written checks of bills and claims to the detailed written checks of bills and claims report for the month ending April 30, 2025. The Vice President of Finance and Administration is hereby directed to file the purchase requisitions, purchase orders, and all supporting documents for audit according to the policies of the Board of Trustees and the Statutes of the State of Kansas.

D. Personnel Transactions -

Dr. Schoon has authorized the following personnel transactions for official Board review:

Faculty Non-Renewal

- Buddy Curry, Agriculture Faculty, effective May 31, 2025

**FINAL ACTION OF THE BOARD OF TRUSTEES:
NON-RENEWAL OF TENURED FACULTY CONTRACT**

WHEREAS, Buddy Curry was initially employed by Cowley County Community College and Area Vocational Technical School on August, 2018 as an instructor; and

WHEREAS, Buddy Curry, is currently employed as an instructor and

WHEREAS, Buddy Curry, is entitled to due process protection at Cowley County Community College and Area Vocational Technical School, pursuant to K.S.A. 72-2252 *et seq.*; and

WHEREAS, Cowley County Community College and Area Vocational Technical School intends that the contract of Buddy Curry for the 2025 academic year should not be renewed for the reasons set forth below and that Buddy Curry was given written notice on or before the third Friday in May, of the board's intent not to renew that contract for the 2025 academic year;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF COWLEY COUNTY COMMUNITY COLLEGE AND AREA VOCATIONAL TECHNICAL SCHOOL:

Section 1. That it is hereby declared to be the intent of the Board to non-renew the employment contract of Buddy Curry, as an instructor at this college for the 2025 academic year;

Section 2. That the secretary of the board is hereby authorized and directed to give final written notice to Buddy Curry of the board's final action to non-renew their teaching contract for the 2025 academic year.

Section 3. That the notice contain the following reasons for the board's intent to non-renew the contract:

Failure to make adequate progress on Administrative Review Action Plans.

Section 4. The notice also advises Buddy Curry that he is entitled to a hearing before a hearing officer in regard to the board's action, provided he files written notice of a request for such a hearing with the secretary of the board fifteen (15) days from the date of the notice.

**ADOPTED by the Board of Trustees of Cowley County Community College and Area
Vocational Technical School May 19, 2025.**

Resignations

- Dr. Rachel Bates, Vice President of Academic Affairs, effective June 13, 2025

Administration

- Dr. Scott Layton, Interim Vice President of Academic Affairs, effective June 23, 2025,
Rescinding the prior approval of retirement notice that was effective June 1, 2025

Staff

- Trison Graham, Maintenance Technician I, at an hourly rate of \$17.32, plus staff fringe benefits, effective June 1, 2025

Club Sponsor Pay

<u>Name</u>	<u>Club</u>	<u>Pay</u>
Clubs		
• Brooke Istas	Trap Club	\$800
• Mark Flickinger	Art Club	\$800
• Ryan Doom	Mile Marker Review (Mulvane)	\$800
• Braidon Hughes	Math and Science	\$600
• AJ Ybarra	Math and Science	\$600
• Uwe Conrad	Math and Science (Mulvane)	\$600
• Abigail Green	Creative Writing	\$800
Organizations		
• Laura Wollard	PTK – Sponsor	\$2,000
• Holly Peters	PTK - Sponsor	\$2,000
• Ali Nittler	DECA	\$900
• Holly Benton	DECA	\$900
• Dianne Flickinger	Quiz Bowl	\$1,200
Total Pay		<u>\$12,000.00</u>

Requests for Advanced Pay -

Certain faculty members, who will have completed their contractual obligations at the end of the school year, have requested advance payment of their salaries for June and July. These faculty members are:

Steve Butler	April Nittler-Beeson
Steve Cooper	Holly Peters
Uwe Conrad	Zack Rozell
Jeremy Durham	Pam Smith
Dr. Scott Layton	Bethany Stewart
Amy McWhirt	Humphrey Wamocha

Gary Wilson introduced and moved the adoption of the following resolution:

RESOLVED, that the Board of Trustees approves the consent agenda as presented.

The motion was seconded by Dr. Alan Marcotte and the following votes were cast:

Bob McGregor	Aye	Jacinda Shaw-Kinzie	Nay
Dr. Alan Marcotte	Aye	David Stanley	Aye
Brett Bazil	Aye	Phil White	Aye
Joe Shriver	Nay	Gary Wilson	Aye

Motion carried.

VII. Second Executive Session

Bob McGregor introduced and moved the adoption of the following resolution:

RESOLVED, that the Board of Trustees recess into executive session to discuss non-elected personnel, regarding an administrator exit interview, pursuant to the exception related to non-elected personnel for 20 minutes, beginning at 7:09 p.m. and reconvening in open session at 7:29 p.m. in the same room. The Board requests Dr. Rachel Bates, and J.T. Seitz be present in the executive session. No action to follow.

The motion was seconded by Jacinda Shaw-Kinzie and the following votes were cast:

Bob McGregor	Aye	Jacinda Shaw-Kinzie	Aye
Dr. Alan Marcotte	Aye	David Stanley	Aye
Brett Bazil	Aye	Phil White	Aye
Joe Shriver	Aye	Gary Wilson	Nay

Motion carried.

The Board then reconvened in open session at 7:29 p.m. in the same room, then held a 5-minute recess from 7:29 p.m. to 7:34 p.m. No action was taken following the executive session.

VIII. Third Executive Session

Bob McGregor introduced and moved the adoption of the following resolution:

RESOLVED, that the Board of Trustees recess into executive session to discuss non-elected personnel, regarding the President's annual evaluation, pursuant to the exception related to non-elected personnel for 5 minutes, beginning at 7:38 p.m. and reconvening in open session at 7:43 p.m. in the same room. The Board requests J.T. Seitz be present in the executive session. No Action to follow.

The motion was seconded by Jacinda Shaw-Kinzie and the following votes were cast:

Bob McGregor	Aye	Jacinda Shaw-Kinzie	Aye
Dr. Alan Marcotte	Aye	David Stanley	Aye
Brett Bazil	Aye	Phil White	Aye
Joe Shriver	Aye	Gary Wilson	Aye

Motion carried.

The Board then reconvened in open session at 7:43 p.m. in the same room. No action was taken following the executive session.

IX. Other Business

J.T. Seitz informed the Board of the recently passed HB 2134, which goes into effect on July 1, 2025.

X. Adjournment

With no other business to be discussed, the Chair declared the meeting adjourned at 7:49 p.m.

A handwritten signature in black ink, appearing to read "Tiffany Vollmer". The signature is fluid and cursive, with the first name "Tiffany" written in a larger, more prominent script than the last name "Vollmer".

**Tiffany Vollmer
Board Clerk**