

COWLEY COLLEGE
INSTRUCTOR SELF-EVALUATION FORM

Instructor Name: _____

Date: _____

Department: _____

Cowley County Community College exists to develop responsible involved lifelong learners and to contribute to the vitality of the community it serves. In order to accomplish our mission and to foster our over-arching guiding principle of student-centered learning, how would you evaluate your effectiveness as an instructor?

TO THE INSTRUCTOR: The following form allows you to evaluate your teaching. Read the entire sentence. Select the rating that best evaluates you as a faculty member. Use the comments area to support the EP or NA rating. Additional sheets may be used to add additional comments telling of special projects or activities that warrant additional acknowledgement.

Rating Scale:

EP Exceeds Performance Standards
MP Meets Performance Standards
NI Needs Improvement of Performance Standards
NA Not Applicable

Knowledge of Subject Matter

	EP	MP	NI	NA
1. I demonstrate depth of knowledge in the subject matter.	☐	☐	☐	☐
2. I connect subject matter with related fields.	☐	☐	☐	☐
3. I stay current with subject matter through professional development.	☐	☐	☐	☐

Comments:

Teaching Performance

	EP	MP	NI	NA
1. I plan and organize instruction in ways to maximize student learning.	☐	☐	☐	☐
2. I employ appropriate teaching and learning strategies, including appropriate technology when available.	☐	☐	☐	☐
3. I encourage the development of professional behavior and independent thinking.	☐	☐	☐	☐
4. I contribute to the selection and development of instructional materials.	☐	☐	☐	☐

Comments:

Evaluation of Student Learning

	EP	MP	NI	NA
1. I establish and adhere to learning objectives as stated in course procedures.	☐	☐	☐	☐
2. I develop evaluation methods that fairly measure student progress toward outcomes.	☐	☐	☐	☐
3. I maintain accurate records of student progress, including student grade and attendance reports.	☐	☐	☐	☐
4. I provide feedback on class tests and assignments in time to be useful and meaningful.	☐	☐	☐	☐
Comments:				

Participation in College, Department and Program Activities

	EP	MP	NI	NA
1. I serve actively on college, divisional and program committees.	☐	☐	☐	☐
2. I attend meetings as required by directors, division, program and college administration.	☐	☐	☐	☐
3. I participate in professional activities, which contribute to the educational goals of the college and its constituents.	☐	☐	☐	☐
4. I respond to information requests and required reports from college, division, and program administrators.	☐	☐	☐	☐
5. I support both adjunct and full-time colleagues.	☐	☐	☐	☐
6. I contribute to the college community, dedicating myself to the commitments that I have made.	☐	☐	☐	☐
Comments:				

Contribution to the Growth and Enhancement of College Mission and Programs

	EP	MP	NI	NA
1. I maintain familiarity with college goals, mission, values and long-range plans.	☐	☐	☐	☐
2. I contribute to the recruitment and retention of students.	☐	☐	☐	☐
3. I adhere to professional ethics and abide by college policies and procedures.	☐	☐	☐	☐
Comments:				

*Instructor: _____

Date: _____

Department Chair: _____

Date: _____

CAO: _____

Date: _____

*Typing your name on this line constitutes your eSignature.